

2015 
May 24-27 ITS • STI™
CANADA

National Capital Region
Hilton Lac-Leamy
3, du Casino boulevard
Gatineau, Quebec, J8Y 6X4

ACGM
ANNUAL CONFERENCE
AND GENERAL MEETING

*Collaboration for better
Connection-smart Highways,
smart Cities, smart Transport*

Release date: January 2015



INTRODUCTION

ITS Canada and its Members Services Committee would like to thank you for your interest in the ITS Canada Awards Program. 2015 marks the sixth year of the program, which was originally created to better serve and profile ITS Canada's membership by acknowledging significant and defining people, projects, and initiatives in our Canadian ITS marketplace.

AWARD CATEGORIES

There are four award categories:

1. Distinguished ITS Canada Member of the Year Award
2. ITS Project/Program Award: *Larger Metropolitan Area, Provincial, or Federal Application Category*
3. ITS Project/Program Award: *Smaller Metropolitan Area or Rural Application Category*
4. New Canadian Commercial/Industry/Academic Technology Innovation/R&D Award.

To enhance the novelty of this awards program, only one recipient per year is anticipated for each award category. However, in the event that more than one submission is deemed by the evaluation committee to be equally unique and as warranted of the honor as another submission, both may be considered for award in the same category. Conversely, however, there is no requirement either for awards to be given in each category each year if nominations are not deemed by the evaluation committee to be sufficiently qualified.

For your consideration, a guideline for the selection of nominees for each award category is provided in Appendix A.

PROGRAM SCHEDULE AND KEY DATES

All award nominators and nominees should be aware of the following schedule of key dates.

Task	Date
Release of "Call for Nominations"	January 2015
Nomination Submission Deadline	EOB February 27, 2015
Nomination Evaluation Period	March 2015
Notice of Award to Successful Nominees	April 2015
ITS Canada ACGM and Award Ceremony	May 24-27, 2015, Gatineau

NOMINATIONS AND SUBMISSION REQUIREMENTS

For your use, nomination forms for each award category are provided in Appendix B. Any nominations received after the due date may not be accepted, and the nominator will be notified accordingly.

All nominations are to remain confidential. Unsuccessful nominees are encouraged to resubmit nominations if they choose to in subsequent years.

Completed nomination forms may be submitted to ITS Canada by mail, fax, or email.

Mail	Fax	Email
ITS Canada 6975 Meadowvale Town Centre Circle, Suite 400 Mississauga, Ontario L5N 2V7	(905) 593-0949	Kindly use the link below to upload your nominations forms and photos https://www.hightail.com/u/ITSCanada-ACGM2015 <i>* Please Note "ITS Canada Awards 2015 Program Nomination" in the subject line</i>

EVALUATION PROCESS

A voluntary evaluation committee will be formed to review and discuss each nomination for the award categories. The evaluation committee will include representatives from across Canada and will be representative of the private and public sectors, and academia.

Upon the closing of the "Call for Nominations", the evaluation committee will review each nomination for the purpose of discussing overall merits. Through a qualitative judgment-based evaluation process of the general criteria for each category, winners will be selected by the evaluation committee.

Where deemed necessary, the evaluation committee may realign nominations into the most relevant award category, rather than under the category that the nomination was originally submitted.

Where a conflict of interest may be present between an evaluation committee member and a nominated project or person, the committee member will be temporarily excused from further participation for that particular award category.

AWARD CREDITS

Award recipients will be profiled through the following media:

1. Formal acknowledgement and award at the ITS Canada Annual Conference and General Meeting (ACGM)
2. Profile of the award winners presented in the Awards Program pamphlet which will be distributed to all attendees at the ACGM Awards Ceremony Dinner
3. Announcement on the ITS Canada website
4. Email notification to the ITS Canada membership
5. Forward list of award winners to other associations for announcement in their respective publications.

FORMAL AWARD ANNOUNCEMENT AND VENUE

Awards for each category will be formally announced, and recipients awarded, at a special awards ceremony and gala evening dinner held in the Mozart Ballroom of the Hilton Lac-Leamy at the 2015 ITS Canada Annual Conference and General Meeting, in Gatineau.

Each recipient, or its designated representative in the case of an agency, is requested to be present to personally receive the award. A statement indicating who on behalf of the nominated person/organization will be accepting, should they win, is requested to be indicated (if possible) in the nomination submission.

QUESTIONS AND/OR COMMENTS

If you should have any questions or comments regarding the ITS Canada Awards Program, please direct these to the Subcommittee Chair:

John Greenough, M.Eng. P.Eng.
Vice President
Head of Transportation & Infrastructure Systems Group

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APPENDIX A

Award Categories and Nomination Criteria

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Award Categories and Nomination Criteria

1. Distinguished ITS Canada Member of the Year Award
 - a) Nominated individual must have been an ITS Canada member for at least 3 years.
 - b) Individual must be nominated and seconded by ITS Canada members from two separate organizations.
 - c) Nominator cannot nominate him/herself.
 - d) Individual must generally be well regarded by his/her peers within the ITS marketplace.
 - e) Individual must have had significant contribution in the design, management, and/or undertaking of ITS projects/programs in Canada and/or internationally.
 - f) Evidence of **individual's promotion of ITS** across Canada and/or internationally, or direct contribution to fulfilling ITS Canada goals/objectives, should be described in the submitted profile.
 - g) Award winner must be committed to receiving the award in person at the ACGM.

2. ITS Project/Program Award: *Larger Metropolitan Area, Provincial, or Federal Application Category*
 - a) Nominator may be an employee of the nominated entity.
 - b) Open to municipalities with CMA population approximately > 500,000, provincial, or federal agencies.
 - c) Nominated projects should have been completed and in proven operation within approximately the last 3 years.
 - d) In the case of a submission by a city, the project/program must not be a regional municipality, provincial, or federally led initiative to be eligible. However projects/programs with partnerships and funding from higher order municipalities and governments are acceptable.
 - e) In the case of a regional municipality submission, the project/program must not be a provincial or federal government led initiative to be eligible. However, project/program partnerships and funding from provincial and/or federal governments are acceptable.
 - f) In the case of a provincial government submission, the project/program must not be a federal government led initiative to be eligible. However project/program partnerships and funding from the federal government is acceptable.
 - g) Projects/programs must demonstrate a significant and/or notable advancement of ITS services in the geographic area of application. Minor extensions of existing systems are not considered significant.
 - h) Projects may also be an ITS Integration Project that demonstrates the integration of ITS systems in accordance with the Canadian ITS Architecture. Integrated systems must originally be independent of each other, or non-existent in the

case of an addition of a new system, prior to the integration. Integration between systems must be significant and/or notable with a reasonable amount of data shared between the two systems.

- i) Award winner representative is expected to receive the award in person at the ACGM.

3. ITS Project/Program Award: *Smaller Metropolitan Area or Rural Application Category*

- a) Nominator may be an employee of the nominated entity.
- b) Open to municipalities with CMA/CA population approximately < 500,000 and to rural areas with a population of less than approximately 20,000 people and/or population densities, generally less than approximately 500 people per square kilometer.
- c) Project/program may be a part of a regional municipality, provincial, and/or federally-led initiative.
- d) Projects/programs must demonstrate a significant and/or notable advancement of ITS services in the geographic area of application. Minor extensions of existing systems are not considered significant.
- e) Projects may also be an ITS Integration Project that demonstrates the integration of ITS systems in accordance with the Canadian ITS Architecture. Integrated systems must originally be independent of each other, or non-existent in the case of an addition of a new system, prior to the integration. Integration between systems must be significant and/or notable with a reasonable amount of data shared between the two systems.
- f) Project/program is preferred to have been completed/initiated within approximately the last 3 years.
- g) Award winner representative is expected to receive the award in person at the ACGM.

4. New Canadian Commercial/Industry/Academic Technology Innovation/R&D Award

- a) Nominator may be an employee of the firm or institution.
- b) Nominated product has been developed directly by a Canadian-based firm, academic institution or government agency. The product must be successfully deployed and in proven operation either in Canada or internationally. In the case of a new version of an existing product being released, it must be a meaningful upgrade from the existing model or version to be eligible. Product should not be older than approximately 3 years in the Canadian marketplace.
- c) R&D project/program must be recognized publicly and not part of an internal R&D activity associated with a private sector product. Projects may include new innovative ways of applying and utilizing existing technologies in new environments. A **“near ready” market application for the R&D conducted** would be also considered under the evaluation.
- d) Firm/academic institution/government agency must be a member of ITS Canada and in good standing.

- e) Award winner representative is intended to receive the award in person at the ACGM.

APPENDIX B

Nomination Forms

Award Category	Nomination Form Distinguished ITS Canada Member of the Year Award
Nominee	Name:
	Organization:
	Contact Information:
	Address: Phone #: Email:
Nominee Professional Profile (250-500 words)	<i>Refer to the nomination criteria when completing:</i>

Award Category	<p>Nomination Form</p> <p>Distinguished ITS Canada Member of the Year Award</p>			
Nominee	Name:			
	Organization:			
	Contact Information: Address:	Phone #: Email:		
Nominee's Commitment to Attend Awards Ceremony	<i>Check the appropriate box:</i>			
	<input type="checkbox"/> Yes _____	<input type="checkbox"/> No If awarded, the nominee agrees to attend the Awards Ceremony at the 2015 ITS Canada Annual Conference, being held in Gatineau. Nominee's Initials to confirm commitment to attend Awards ceremony		
Nominator Information	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Nominator 1</td> <td style="width: 50%; text-align: center;">Nominator 2</td> </tr> </table>		Nominator 1	Nominator 2
	Nominator 1	Nominator 2		
	Name: Organization: Address: Phone #: Email:	Name: Organization: Address: Phone #: Email:		
	Date:	Date:		
	Signature:	Signature:		

Nomination Form All Other Award Categories	
Nominee	Project/Program Name:
	Lead Organization:
	Project Contact at Lead Organization:
	Contact Information: Address: Phone #: Email:
Award Category	Check one: <input type="checkbox"/> Project/Program Award: <i>Larger Metropolitan Area, Provincial, or Federal Application Category</i> <input type="checkbox"/> Project/Program Award: <i>Smaller Metropolitan Area or Rural Application Category</i> <input type="checkbox"/> New Canadian Commercial/Industry/Academic Technology Innovation/R&D Award
General Project Details	Population in area of application (if applicable): Year project/program/product was completed and in regular use, or first marketed: Project funding and/or technical partners:
Project Program Description (250-500 words)	<i>Refer to the nomination criteria when completing:</i>

Nomination Form All Other Award Categories	
Nominee	Project/Program Name:
	Lead Organization:
	Project Contact at Lead Organization:
	Contact Information: Address: Phone #: Email:
Photos and Related Graphics	Attach/insert photos as required: multiple photos are encouraged – These photos will be referenced for evaluation purposes. In addition, in the event of award, these photos will also be used for the Awards Program pamphlet and the slide presentation at the Awards Ceremony.
Websites	Include if applicable:
Nominee's Intention to Attend Awards Ceremony	<p><i>Check the appropriate box:</i></p> <div style="display: flex; align-items: center; gap: 20px;"> <div style="text-align: center;"> <input type="checkbox"/> Yes </div> <div style="text-align: center;"> <input type="checkbox"/> No </div> <div> If awarded, the nominee (i.e. the Project Contact, or a representative, from the lead organization) anticipates attending the Awards Ceremony at the 2015 ITS Canada Annual Conference in Gatineau. </div> </div> <p>_____ Anticipated representative to attend Awards ceremony (name)</p>
Nominator Information	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 5px;">Nominator</div> Organization: Address: Phone #:

Nomination Form All Other Award Categories	
Nominee	Project/Program Name:
	Lead Organization:
	Project Contact at Lead Organization:
	Contact Information: Address: Phone #: Email:
	Email:
	Date:
	Signature: